

LI5003 Internship Project (Individual) INTERNSHIP ARRANGEMENT

Student must have **completed at least 4 SCM courses to enrol in LI5003**

It is the student's responsibility to secure the internship position with the logistics company and to work out the terms of internship with the Human Resources Department of the sponsoring company. This is usually done in several months before the start of internship.

During the period of internship, the students are attached to a logistics or supply chain or such related company in Singapore for practical training under the supervision of an NUS professor.

While the exact start and end dates of the internship are flexible, students can start earlier in June/July to register for August semester and end later in December. Similarly, for January semester, students can start their internships in Dec and end in May/June.

Starting early allows students to work out a suitable LI5003 project in consultation with their company supervisor/manager. Also, it's important that their internship project for LI5003 must be approved by TLIAP. It is advisable for students to approach a DAO/ISEM professor to help draft the project proposal.

During the period of internship, the allowance to be given is entirely at the discretion of the company and is to be negotiated between the student and the company. All other HR matter, such as leave eligibility, health insurance, provident fund contributions are to be worked out between the student and company.

Process for Internship Project:

0. You find a company with a suitable project (can be your company or from your contact)
1. You draft the Project Proposal & Agreement Form (include project title, objectives, scope and deliverables, milestones, Company coordinator name, designation and contact) and submit to TLIAP for approval, as early as possible.
2. Director (Degree Ed) vets your project proposal. If it is suitable, he approves it. Otherwise, he rejects it or advises you to revise it.
3. TLIAP circulates your approved project proposal to professors in departments of Industrial System Engineering & Management or Department of Analytics & Operations to solicit interest in supervising your project.
4. Among those professors who have shown interest, TLIAP, in consultation with the JAC, assigns the supervisor to your project.